

Approved - February 26, 2025

RIVIERA DUNES MARINA CONDOMINIUM ASSOCIATION, INC.

BOARD OF DIRECTORS ORGANIZATIONAL AND BUDGET APPROVAL MEETING

SATURDAY DECEMBER 7, 2024, AT 11:30 AM

LOCATION: Palm View Baptist Church 415 49TH ST E, PALMETTO, FL 34221

Meeting Minutes

1. CALL TO ORDER

Meeting called to order by James Switzer at 11:54 AM.

2. QUORUM

Quorum was confirmed by James Switzer. In attendance were James Switzer, Gary Schuster, Anthony Shoaf, Lorraine Creek, and Steve Immerman, establishing quorum. Also present were marina staff members Luke Knuttel and Shana Arredondo

3. NOTICE PROOF OF MEETING

Notice of the meeting confirmed by Shana Arredondo.

4. APPROVAL OF MINUTES FROM BOARD MEETING HELD ON SEPTEMBER 21, 2024

Motion to approve the minutes by Gary Schuster, seconded by Anthony Shoaf. All were in favor. Minutes were approved unanimously.

5. ELECTION OF OFFICERS

- **President:** Motion by Steve Immerman for James Switzer as President, seconded by Gary Schuster. All were in favor.
- **Vice President/Treasurer:** Motion by James Switzer for Steve Immerman as VP/Treasurer, seconded by Anthony Shoaf. All were in favor.
- **Secretary:** Motioned by James Switzer for Gary Schuster as Secretary, seconded by Steve Immerman, All were in favor.
- **Vice President At Large/Board of Director – Creek:** Motion by James Switzer, seconded by Steve Immerman. All were in favor.
- **Vice President At Large/Board of Director – Shoaf:** Motion by James Switzer, seconded by Steve Immerman. All were in favor.

6. RESOLUTION TO UPDATE ALL BANK ACCOUNT SIGNERS TO REFLECT THE CURRENT BOARD

Motion by Steve Immerman to update all bank account signers to reflect the current board.
Seconded by James Switzer. All were in favor.

7. 2025 BUDGET DISCUSSION AND APPROVAL

Motion by Steve Immerman, seconded by Gary Schuster to approve the 2025 Budget. All were in favor. The 2025 Budget was approved unanimously.

8. 2025 LIVE ABOARD FEE – RESOLUTION

James Switzer noted that this item should have been removed from the agenda. No discussion occurred.

9. RESERVE STUDY DISCUSSION

A member inquired about funding for repairs and hurricane preparations to the docks. James Switzer responded that these items are components of the reserve study, and funding is allocated to make necessary repairs to the building and docks. The reserve study and related information will be available online for members to review, or members can contact the office to receive a hard copy or email version.

10. ADJOURNMENT

Motion by Steve Immerman, seconded by James Switzer. All were in favor. The meeting was adjourned at 12:02 PM.

Respectfully submitted,

Shana Arredondo, LCAM

Assistant to Secretary of RDMCA
